



# CARNAGE CONVENTION VENDOR AGREEMENT

## VANDOR RULES AND REQUIREMENTS

**CARNAGE 23 – NOVEMBER 6-8, 2020 – MT SNOW RESORT, W. DOVER, VT**

Vendor: \_\_\_\_\_ Booth # & Location: \_\_\_\_\_

- 1) **BOOTH RENTAL:** The booth rental fee varies based on the size of the booth the vendor selects. The booth types, and locations, are listed below. Rental fees are due at the time of selection and are paid through the TableTop.Events (TTE) system.
  - a. **Deerfield Vendor Room** – located in the Grand Summit Hotel.
    - i. Small Booth - \$150 – three (3) available, approx. 100 sq ft in size – includes one (1) 8’ table, 2 chairs and two (2) vendor badges. One additional table may be rented for \$50
    - ii. Regular Booth - \$250 – five (5) available, approx. 200-225 sq ft in size – includes three (3) 8’ table, 3 chairs and three (3) vendor badges. Two additional tables may be rented for \$50 each.
    - iii. Large Booth - \$300 – one (1) available, approx. 300+ sq ft in size – includes four (4) 8’ table, 3 chairs and four (4) vendor badges. Two additional tables may be rented for \$50 each.
  - b. **Carinthia Base Lodge** – the vast majority of role-playing games will be located here.
    - i. Small Booth - \$150 – four (4) available, approx. 100 sq ft in size – includes one (1) 8’ table, 2 chairs and two (2) vendor badges. One additional table may be rented for \$50
    - ii. Regular Booth - \$250 – 1 (1) available, approx. 200 sq ft in size – includes three (3) 8’ table, 3 chairs and three (3) vendor badges. Two additional tables may be rented for \$50 each.

Vendors must complete the application first. Once the application window (August 1, 2020 to September 30, 2020) closes Carnage Staff will review and approve applications. Once an application is approved the Vendor will have seventy-two (72) to select and pay for their booth, if they do not do so their spot will be given to a different vendor applicant.

Preferred payment is online through TTE. If you would like to make arrangement to pay via a different method or for services-in-kind please contact [vendor@carnagecon.com](mailto:vendor@carnagecon.com).

- 2) **VENDOR SETUP AND TEAR DOWN:** Carnage 23 will be held at the Mt Snow Resort in West Dover, VT from November 6-8, 2020. The Mt Snow Resort is located at 21 Grand Summit Way, West Dover, VT 05356. We ask that all Vendors arrange to completely setup before the vendor areas open on Friday afternoon.

**Starting 5:00pm on Thursday, November 5<sup>th</sup>, 2020** Vendors will be able to access the vendor areas for set-up, all areas will close and be locked at midnight. **Starting at 7:00am on Friday, November 6<sup>th</sup>, 2020** the vendor areas will reopen for Vendors to setup. We ask that Vendor not begin breaking down their booth before 3:00pm on Sunday.

The vendor area hours of operation are as follows:

Friday, November 6<sup>th</sup>, 2020 – 12:00pm – 8:00pm  
Saturday, November 7<sup>th</sup>, 2020 – 9:00am – 8:00pm  
Sunday, November 8<sup>th</sup>, 2020 – 9:00am – 3:00pm

- 3) **VENDOR BOOTH STAFFING:** Authorized representatives of the Vendor must staff the Vendor booth(s) during all hours. Vendors are asked to be in attendance for the duration that the Convention is open to attendees. If a Vendor is unable to attend the entire convention please contact Carnage Staff ([vendor@carnagecon.com](mailto:vendor@carnagecon.com)) to make

arrangements before apply to be a Vendor. Vendors may only setup or tear down during approved time periods. Should a Vendor decide to open late or close down early on any given day of the convention, or otherwise not staff their booth, they do so at their own risk. In the event a Vendor must leave early due to emergency they must immediately notify Carnage Staff before beginning to break down their booth.

**All Vendors and Vendor employees are required to have and display on their person a valid Carnage Badge at all times during the Convention.** Badges for the Vendor and Vendor employees can be created by the Vendor through TTE by the Vendor once their application is approved. Carnage will be responsible for printing the badges. Badges and badge holders are required to be picked up at the Main Registration Desk located in the Grand Summit Hotel in the Deerfield Lobby.

- 4) **BOOTH CLEAN-UP:** The Vendor is responsible to clean up and remove all trash, debris, packaging and boxes in their booth area after tear down. Failure to do so will result in a \$50 cleaning fee to be charge to the Vendor. Failure to pay outstanding cleaning fees will result in the Vendor being barred from future convention until such time as the fees are paid. Carnage will make arrangements for appropriate trash and recycling receptacles to be made available for use by Mt Snow.
- 5) **VENDOR DISPLAY POLICY:** Vendors may not exceed the booth area reserved by the Vendor. Vendors will not be permitted to put on demonstrations unless Carnage is notified in advance and sufficient aisle, table or booth space exists to support the demonstrations. Any tables in the Vendor Areas not part of a vendor booth are for common use and may not be used by a Vendor without prior permission from Carnage.

Vendors are strictly prohibited from making any requests to the Mt Snow staff. All Vendor requests will be made through a member of Carnage Staff.

- 6) **BOOTH DISPLAY INTERFERENCE:** No Vendor may interfere with or block a neighboring Vendor. Display material exceeding three feet in height above a table may not extend more than four feet from the back of the booth without permission from the neighboring Vendor. Vendors who have end or corner booths may not exceed the three-foot height limitation on the back or side wall without permission from the neighboring Vendor. Display materials or shelves at the back of the booth may not exceed eight feet. Carnage Staff as the final say in the placement of display or shelving in accordance with policy.

**If a Vendor has any questions or concerns this policy they should immediately contact a member of Carnage Staff.**

- 7) **SAFETY PROVISION:** Vendors are responsible for providing safety items needed (i.e. surge protectors, shelf braces, etc) to protect attendees, Vendors and all others from equipment that may cause bodily harm. Electrical wiring and equipment must meet the standard electrical codes. Any costs for electrical equipment (cords, power strips, etc.) that are supplied for use by Mt Snow to the Vendor will be the responsibility of Vendor.
- 8) **MOVING PROVISION:** For safety reasons during the setup and tear down periods, Carnage and Mt Snow do not permit children less than 18 years of age in the vendor areas, or to assist with setup or tear down, unless unattended by a legal guardian or unless they are a lawful, and insured, employee of the Vendor.
- 9) **HARASSEMENT AND DISCRIMINATION:** Vendors and employees of Vendors are required to adhere to the Carnage Harassment & Discrimination Policy (<http://carnagecon.com/carnage-gaming-harassment-policy/>). Failure on the part of a Vendor or employees of a Vendor to follow this policy may result in Carnage requiring the Vendor to immediately cease operations at the convention, tear down and leave. Failure on the part of a Vendor or employees of a Vendor to follow this policy may also result in the Vendor from being barred from vending at future Carnage events.

- 10) **INDEMNIFICATION:** Vendor shall defend, indemnify and hold Carnage and NNEG LLC harmless from any claim or lawsuit arising from any act or omission on the part of the Vendor, its agents, employees or assigns that may cause harm to others, including but limited to any and all claims or lawsuits arising from or concerning retail licensing and licensing, copyrights and patents of the merchandise sold by Vendor. In the event that NNEG LLC takes legal action to enforce this provision and prevails, Vendor shall be responsible for the payment of all costs, expenses and attorney fees incurred in pursuit of such enforcement.
- 11) **VERMONT & LOCAL SALES AND USE TAXES:** Each Vendor is responsible for collecting and paying any taxes or fees to the State of Vermont, or local Town or Municipality, as required by law.
- 12) **POINT OF CONTACT:** All inquires regarding vendor operations may be directed to the Main Registration Desk in the Grand Summit Hotel located in the Deerfield Lobby, or to the Information Desk in Carinthia Base Lodge located on the first floor. Members of Carnage Staff at those locations will contact the appropriate Staff member to address your concern, question or need.
- Prior to the start of the Convention inquires may be directed to [vendor@carnagecon.com](mailto:vendor@carnagecon.com).
- 13) **SIGNED AGREEMENT:** Carnage requires that a signed copy of this agreement be on file before a Vendor is allowed to begin loading-in or setup of their booth space at Carnage 23.

**Vendor Information:**

REPRESENTATIVE'S NAME(S): \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Vendor Representation

\_\_\_\_\_  
Printed Name of Carnage Representative

\_\_\_\_\_  
Signature of Vendor Representation

\_\_\_\_\_  
Signature of Carnage Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date